



ISO 9001:2015

DISHA COLLEGE, RAIPUR

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Date- 25-Jan-22

IQAC Meeting Notice

The third meeting of IQAC is scheduled on **27-Jan-22** at 02:00PM in Room no. 1117, Disha College Raipur, C.G. The agenda of the meeting is as follows: -

Agenda:

1. Review ATR and approval of MOM of IQAC meeting held on 09-Nov-2021.

2. Status of NAAC work progress.

3. Quality Assurance Framework- Academics:

Review the measures to be taken for the Even Semester in preparation for the timetable and load chart.

4. Faculty Development:

A) Strategies to motivate faculty for research and publication.

B) Organize a workshop for faculty members.


5. Student- Centric Initiatives:

A) Developing plans for increased engagement of both slow and fast learners

B) Designing additional activities related to IPR, patent filing, copyright, etc.

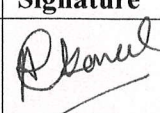
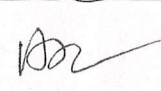
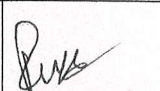
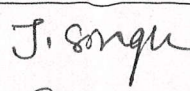
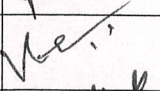
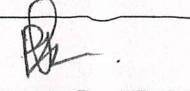
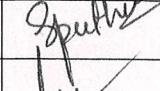
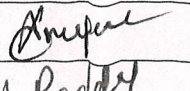
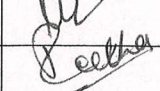
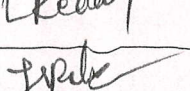
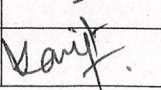
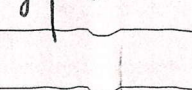

6. Any other issue with the permission of chairperson.


Mrs. A. Pooja Narayan
IQAC Coordinator


Dr. A. K. Tiwari
IQAC Chairperson & Principal

Cc:

Members of IQAC

S.No	Name	Signature	S.No	Name	Signature
1.	Mrs. Komal Jain, Management representative, DES		8.	Mr. A.K. Gupta	
2.	Dr. Prafulla Vyas		9.	Mr Jasvinder Singh, Business man	
3.	Dr. Vandana Sharma		10.	Mr. Rudransh Patel, B.Sc. III (C.S.) (Student)	
4.	Mrs. Seema Pathak		11.	Mr. Anupam Guha ,	
5.	Dr. Saumya Tiwari		12.	Mr. Lavan Reddy, HR Addhyaan	
6.	Mrs. Rekha Singh		13.	Mr. Jagdish Patel (Stakeholder)	
7.	Mrs. Kamaljeet Kaur				


Principal

Disha College, Ram Nagar
Kota Marg, Raipur (C.G.)



Minutes of the Meeting

Date/Time : 27-Jan-2022 at 02:00 PM
Venue : Room no. 1117
Minutes Taken by : IQAC Coordinator
Chair Person : Chairperson, IQAC

The following members of the IQAC were present in the meeting:

S.No	Name	Signature	S.No	Name	Signature
1.	Dr. A. K. Tiwari IQAC Chairperson & Principal		8.	Mrs. Kamaljeet Kaur	
2.	Mrs. Komal Jain, Management representative, DES		9.	Mr. A.K. Gupta	
3.	Mrs. A. Pooja Narayan IQAC Coordinator		10.	Dr. Saumya Tiwari	
4.	Dr. Prafulla Vyas		11.	Mr. Rudransh Patel, B.Sc. III (C.S.) (Student)	
5.	Dr. Vandana Sharma		12.	Mr. Anupam Guha ,	
6.	Mrs. Seema Pathak		13.	Mr. Lavan Reddy, HR Addhyaan	
7.	Mrs. Rekha Singh		14.	Mr. Jagdish Patel (Stakeholder)	

The IQAC Chairperson and Principal, Dr. Anil Tiwari, presided over the meeting and welcomed the members to the second IQAC Meeting. The meeting addressed the following agenda items: -

Agenda-1: Review ATR and approval of MOM of IQAC meeting held on 09-Nov-2021.

Resolution:

The Action Taken Report (ATR) from the previous meeting was presented and reviewed. As all the resolutions were successfully addressed, the ATR is considered approved.

Agenda-2: Status of NAAC work progress.

Resolution:

The chairperson inquired with the NAAC coordinator, Mrs. A. Pooja Narayan, about the status of ongoing NAAC-related activities. The coordinator provided an overview of the progress, upon which Dr. A.K. Tiwari, the chairperson, instructed her to convene a meeting with all the criteria in-charges to thoroughly assess the actual progress of NAAC work.

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Agenda-3: Quality Assurance Framework- Academics:

Review measures to be taken for preparation of timetable and load chart for Even Semester classes for the session Jan-2022 to June 2022.

Resolution:

The Cell reviewed Timetable and load chart for Even Semester classes presented by College Council and found to be satisfactory hence approved.

Agenda-4: Faculty Development:

A) Strategies to motivate faculty for research and publication.

Resolution:

Following a comprehensive discussion, the Research Policy and Incentive Scheme have been approved. This signifies a significant step forward in promoting and fostering a research-oriented culture within the organization. This aligns with the institution's commitment to advancing knowledge, contributing to academic excellence, and fostering innovation.

B) Organize a workshop for faculty members.

Resolution:

Dr. Prafulla Vyas is assigned to work out and organize some useful faculty development workshop.

Agenda-5: Student- Centric Initiatives:

A) Developing plans for increased engagement of both slow and fast learners

Resolution:

Considering the diverse needs and interests of slow learner & fast learner, a comprehensive plan for additional activities has been formulated for the academic year 2022-23. These activities aim to cater to various preferences,

B) Designing additional activities related to IPR, patent filing, copyright, etc.

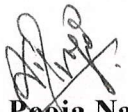
Resolution:


Following discussions, there was a decision to introduce a greater number of offline activities for the upcoming session.


Agenda-6: Any other issue with the permission of chairperson.

Resolution:

As no other issues were raised for discussion, the meeting was concluded with a vote of thanks extended to all those in attendance.


Mrs. A. Pooja Narayan
IQAC Coordinator


Principal
Disha College, Ram Nagar
Kota Marg, Raipur (C.G.)


Dr. A. K. Tiwari
IQAC Chairperson & Principal



Action Taken Report of second IQAC Meeting held on 09-Nov-2022

Agenda No.	Resolution in the Meeting	Action Taken for implementation and outcomes
1. Review ATR and approval of MOM of IQAC meeting held on 17/06/2021.	The Action Taken Report (ATR) was reviewed to evaluate the progress made on the respective items.	Not required
2. Review and finalize the Strategic Perspective Plan and form a roadmap for deployment of Strategic Perspective Plan.	The members conducted a comprehensive review of the Strategic Perspective Plan, encompassing both long-term and short-term objectives. Subsequently, a resolution was passed to finalize the plan.	The implementation of the Strategic Perspective Plan has been initiated.
3. Review of feedback taken and discussion on new format of feedback form according to NAAC.	The feedback analysis report underwent a review, and upon finding it in order, a resolution was made to accept it. Additionally, it was decided to implement the NAAC feedback forms starting from the next session onwards.	The implementation of the NAAC feedback form has been executed.
4. Review the measures to be taken for Academics: a) Syllabus completion report.	a) The Cell conducted a review of the Syllabus Completion Report and deemed it satisfactory, leading to a resolution to approve it.	No action is required.
b) Discussion on the result of Internal/ Mid-term exams.	b) According to the report submitted by the College Council on the results of Internal/Mid-term exams, all Heads of Departments (HODs) are instructed to submit plans for doubt classes before November 15, 2021, if deemed necessary.	A notice has been issued for compliance. Classes have been conducted.



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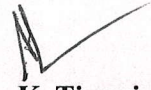
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b) Monitoring of progress reports of projects of final year students	c) The Heads of Departments (HODs) from various streams where project work is part of the course are advised to establish a project evaluation committee.	Project evaluation Committees formed
5. Evaluation of Activities: a) Workshop on Training & Development for Placement assistance	a) The coordinator of career guidance & placement cell is instructed to establish a committee. The committee is tasked with formulating the action plan and submitting the pre-activity report	Committee Formed and action plan submitted
b) Annual sports.	c) The sports incharge is requested to form committees.	The committee has been formed.
d) Activities according to Calendar by each department.	c) All activity in-charges are instructed to submit detailed reports for the activities already conducted. For upcoming activities, the in-charges are expected to submit the probable dates.	Reports have been submitted for the completed activities, and plans have been submitted for the upcoming activities.

Date: 21/Jan/2022


Mrs. A. Pooja Narayan
IQAC Coordinator


Dr. A. K. Tiwari
IQAC Chairperson & Principal


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Disha College, Ram Nagar
Kota Marg, Raipur (C.G.)