



ISO 9001:2015

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Date- 13-May-23

IQAC Meeting Notice


The Sixth meeting of IQAC is scheduled on **15-May-23 at 02:00 PM** in Room no. 1117, Disha College Raipur, C.G.. The agenda of the meeting is as follows: -

Agenda:

1. Review ATR and approval of MOM of IQAC meeting held on 02-Nov-22.
2. Review progress of NAAC work.
3. Discussion to submit IIQA.
4. Proposal for the establishing of a new computer lab.
5. Review of Academic and Administrative Audit Report.
6. Proposal for National Conference/Seminar in next session.
7. Review of AISHE data filled.
8. Any other issue with the permission of the chairperson.

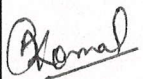

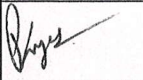
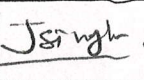
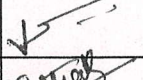
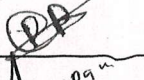
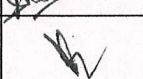
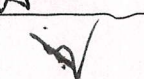
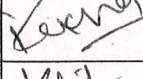
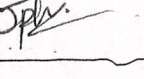
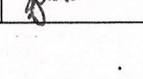
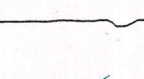




Mrs. A. Pooja Narayan
IQAC Coordinator



Dr. A. K. Tiwari
IQAC Chairperson & Principal

Cc.
To, Members of IQAC

S.No	Name	Signature	S.No	Name	Signature
1.	Mrs. Komal Jain, Management representative, DES		8.	Mr. A.K. Gupta	
2.	Dr. Prafulla Vyas		9.	Mr. Jasvinder Singh, Business man	
3.	Dr. Vandana Sharma		10.	Mr. Rudransh Patel, M.Sc. (C.S.) (Student)	
4.	Mrs. Seema Pathak		11.	Mr. Anupam Guha ,	
5.	Dr. Saumya Tiwari		12.	Mr. Lavan Reddy, HR Addhyaan	
6.	Mrs. Rekha Singh		13.	Mr. Jagdish Patel (Stakeholder)	
7.	Dr. Kamaljeet Kaur				







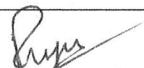

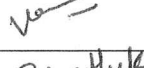
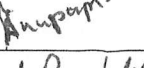
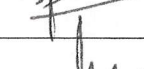
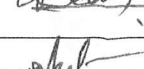

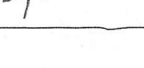
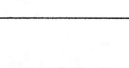


Principal
Disha College, Ram Nagar
Kota Marg, Raipur (C.G.)

Minutes of the Meeting

Date/Time : 15-May-2023 at 02:00 PM
Venue : Room no. 1117
Minutes Taken by : IQAC Coordinator
Chair Person : Chairperson, IQAC

The following members of the IQAC were present in the meeting:

S.No	Name	Signature	S.No	Name	Signature
1	Dr. A. K. Tiwari IQAC Chairperson & Principal		9.	Dr. Kamaljeet Kaur	
2	Mrs. A. Pooja Narayan IQAC Coordinator		10.	Mr. A.K. Gupta	
3	Mrs. Komal Jain, Management representative, DES		11.	Mr. Jasvinder Singh, Business man	
4	Dr. Prafulla Vyas		12.	Mr. Rudransh Patel, M.Sc.(C.S.) (Student)	
5	Dr. Vandana Sharma		13.	Mr. Anupam Guha,	
6	Mrs. Seema Pathak		14.	Mr. Lavan Reddy, HR Addhyaan	
7	Dr. Saumya Tiwari		15.	Mr. Jagdish Patel (Stakeholder)	
8	Mrs. Rekha Singh				

The Principal, Dr. Anil Tiwari, presided over the IQAC Meeting and welcomed the members.

The meeting covered the following agendas:

Agenda-1: Review ATR and approval of MOM of IQAC meeting held on 02-Nov-22.

Resolution:


The Action Taken Report (ATR) from the previous meeting was presented and reviewed. As all the resolutions were duly addressed, the ATR stands approved.

Agenda-2: Status of NAAC work progress.

Resolution:

During the discussion of this agenda item, the IQAC coordinator, Mrs. A. Pooja Narayan, reported that the NAAC work is progressing satisfactorily, with approximately 90% of the tasks already completed. It was resolved that every effort should be made to accomplish the remaining tasks by May 2023.

Agenda-3: Discussion to submit IQA.


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Resolution:

It has been resolved that the submission of IIQA could take place in mid-June 2023.

Agenda-4: Proposal to establish a new computer lab.

Resolution:

The matter was extensively discussed with the faculties of the computer science department, during which they emphasized the need for either extending the existing computer lab or establishing a new one with all the necessary furniture, equipment, and computers. Consequently, it was resolved to initiate the work of establishing a new computer lab at the earliest.

Agenda-5: Review of Academic and Administrative Audit Report.

Resolution:

After a comprehensive review of the Academic and Administrative Audit Report, it was decided to formulate new strategies for development.

Agenda-6: Proposal for National Conference/Seminar in next session.

Resolution:


Following the discussion, it was resolved that the responsibility for planning a National Conference/Seminar in the next session would be assigned to Dr. Prafulla Vyas and Mrs. Seema Pathak.


Agenda-7: Any Other issue with the permission of chairperson.

Resolution:

As there was no any other issue to discuss meeting was concluded with vote of thanks to all present.


Mrs. A. Pooja Narayan
IQAC Coordinator


Dr. A. K. Tiwari
IQAC Chairperson & Principal


Principal
Disha College, Ram Nagar
Kota Marg, Raipur (C.G.)

Action Taken Report of fifth IQAC Meeting held on 02-Nov-2022

Agenda No.	Resolution in the Meeting	Action Taken for implementation And outcomes
1. Review ATR and approval of MOM of IQAC meeting held on 01/06/2022.	The Action Taken Report (ATR) from the previous meeting was reviewed, and as all the resolutions were duly met, the ATR stands approved.	Approved
2. Quality Assurance Framework- Academics A) Review measures to be taken for academics: a) monitoring student attendance.	a) The cell reviewed the consolidated attendance report of the student and suggested to take necessary action to improve the same.	Notice issued for compliance.
b) Reviewing the syllabus completion report and the results of internal exams.	b) The Cell reviewed the Syllabus completion report and found to be satisfactory hence resolved to approved. All the HOD are instructed to submit the plan of remedial classes	Notice issued for compliance.
c) Monitoring of progress reports of projects of final year students.	c) The HODs having project in their courses are required to form a project evaluation committee to monitor project progress reports.	Project evaluation Committees formed.
3. Discussion on Activities: a) Workshop on Training & Development for Placement Assistance.	a) The Incharge of organizing the Workshop on Training & Development for Placement Assistance is directed to form a committee, formulate the action plan, and submit the pre-activity report by November 15, 2022, followed by the post-activity report.	The Committee Formed.
b) Sports Activities: Inter-departmental –Indoor & Outdoor team and individual events.	b) The in-charge of sports committee is advised to plan for different sports events to successfully conduct them.	Notice issued. Committees Sports activities held.
c) Discussion on activities	c) All the HODs are required to form	Committees



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according to Calendar by each department.	committees for accomplishment of activities as per calendar.	Formed for Activities
4. Planning for Annual Function.	A discussion took place regarding the organization of the Annual Function, involving the formation of different committees for various purposes.	Committees Formed for Annual Function
5. Feedback from the stakeholders.	All the HODs are required to take feedback from the stakeholders and take actions accordingly.	Notice issued and Feedback taken.
6. Discussion on the upgrading/ automation of the library	The resolution was made to procure Inlibnet – a unit of UGC software (SOUL S/W) and Online Public Access Catalogue (OPAC) facilities.	A software subscription has been initiated.
7. Academic and Administrative Audit is scheduled to take place	Academic Audit was scheduled for May 2023.	Academic and Administrative Audit done.
7. AISHE data to be filled for 2021-22.	It was decided to fill AISHE data before submission date.	AISHE data has been filled & Certificate is obtained.

Date: 11/05/2023

Mrs. A. Pooja Narayan
IQAC Coordinator**Dr. A. K. Tiwari**
Chairperson & Principal**Principal**
Disha College, Ram Nagar
Kota Marg, Raipur (C.G.)