

Date-01-Nov-23

IQAC Meeting Notice

The meeting of IQAC is scheduled on **03-Nov-23** at **02:00 PM** in Room no.1117, Disha College Raipur, C.G. The agenda of the meeting is as follows: -

Agenda:

1. **Review ATR and approval of MOM of IQAC meeting held on 22/06/2023.**
2. **Quality Assurance Framework- Academics**
 - (A) **The measures to be taken for academics, as reviewed, include:**
 - a) Monitoring student attendance.
 - b) Reviewing the syllabus completion report and the results of internal exams.
 - c) Monitoring the progress reports of projects for final-year students.
3. **Student- Centric Quality Initiatives:**
 - a) Workshop on Training & Development for Placement Assistance
 - b) Sports Activities: Inter-departmental –Indoor & Outdoor team and individual events.
 - c) Discussion on activities according to calendar by each department.
4. **Progress regarding consolidation and compilation of criteria wise files.**
5. **Feedback from the stakeholders (Students/Parents/Faculties).**
6. **Plan for Academic Audit for 2023-24**
7. **AISHE data to be filled for 2022-23.**
8. **Any other issue with the permission of the chairperson.**



Mrs. A. Pooja Narayan
IQAC Coordinator



Dr. A. K. Tiwari
IQAC Chairperson & Principal



Principal
Disha College, Ram Nagar
Kota Marg, Raipur (C.G.)



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Web site: www.dcindia.in
Contact No. : 0771-4349400, 96300-04411**To
Members of IQAC**

S.No	Name	Signature	S.No	Name	Signature
1.	Mrs. Komal Jain, Management representative, DES		12.	Dr. Vandana Sharma	
2.	Prof. S.K. Singh Ex. Vice Chancellor, Bastar University		13.	Mrs. Seema Pathak	
3.	Prof. K.L. Verma, VC, Navi Mumbai Chhatrapati Shivaji University, Ex.Vice Chancellor, Pt. RSU		14.	Dr. Saumya Tiwari	
4.	Dr. Shailendra Patel, Registrar, Pt.RSU		15.	Mrs. Rekha Singh	
5.	Mr. Jasvinder Singh, Business man		16.	Dr. Kamaljeet Kaur	
6.	Prof. Kallol Ghosh Pt. R.S. U.		17.	Mr. A.K. Gupta	
7.	Mrs. Pushplata Triathi Harshambhav Foundation (NGO)		18.	Mrs. Barkha Raghuvanshi	
8.	Mr. Rajesh Ganodwale Art Critic & Freelance, Journalist (Media reporter)		19.	Mr. Rudransh Patel, (Student) M.Sc.(C.S.)	
9.	Dr. Utkarsh Dubey Psychiatrist, Vidya Hospital		20.	Mr. Shashank Sood, Alumni	
10.	Mr. Amit Tripathi, Stakeholder		21.	Mr. Vivek Tiwari, Vice-President, DASA, Alumni	
11.	Dr. Prafulla Vyas				

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Minutes of the Meeting



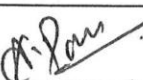

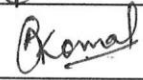

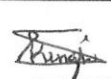

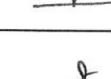
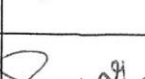


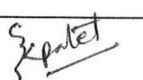
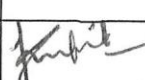
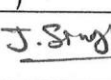



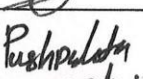
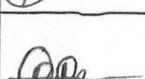
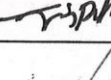

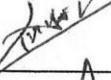
Date/Time : 03-Nov-2023 at 2:00 PM


Venue : Room no. 1117

Minutes Taken by : IQAC Coordinator

Chair Person : Chairperson, IQAC

The following members of the IQAC were present in the meeting:

S.No	Name	Signature	S.No	Name	Signature
1.	Dr. A. K. Tiwari IQAC Chairperson & Principal		13.	Dr. Prafulla Vyas	
2.	Mrs. A. Pooja Narayan IQAC Coordinator		14.	Dr. Vandana Sharma	
3.	Mrs. Komal Jain, Management representative, DES		15.	Mrs. Seema Pathak	
4.	Prof. S.K. Singh Ex. Vice Chancellor, Bastar University		16.	Dr. Saumya Tiwari	
5.	Prof. K.L. Verma, VC, Navi Mumbai Chhatrapati Shivaji University, Ex.Vice Chancellor, Pt. RSU		17.	Mrs. Rekha Singh	
6.	Dr. Shailendra Patel, Registrar, Pt.RSU		18.	Dr. Kamaljeet Kaur	
7.	Mr. Jasvinder Singh, Business man		19.	Mr. A.K. Gupta	
8.	Prof. Kallol Ghosh Pt. R.S. U.		20.	Mrs. Barkha Raghuwanshi	
9.	Mrs. Pushplata Triathi Harshambhav Foundation (NGO)		21.	Mr. Rudransh Patel, (Student) M.Sc.(C.S.)	
10.	Mr. Rajesh Ganodwale Art Critic & Freelance, Journalist (Media reporter)		22.	Mr. Shashank Sood, Alumni	
11.	Dr. Utkarsh Dubey Psychiatrist, Vidya Hospital		23.	Mr. Vivek Tiwari, Vice-President, DASA, Alumini	
12.	Mr. Amit Tripathi, Stakeholder				


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Dr. Anil Tiwari, the Chairperson of the IQAC, took the chair and warmly welcomed the members to the IQAC Meeting. The meeting covered the following agendas:

Agenda-1: Review ATR and approval of MOM of IQAC meeting held on 22/06/2023.

Resolution:

The Action Taken Report (ATR) from the previous meeting was presented and reviewed. Since all resolutions were duly met, the ATR stands approved

Agenda-2: Quality Assurance Framework- Academics

A) Review measures to be taken for Academics: -

- a) Monitoring student attendance.
- b) Reviewing the syllabus completion report and the results of internal exams.
- c) Monitoring the progress reports of projects for final-year students.

Resolution:

- a) All Heads of Departments (HODs) are instructed to submit a list of attendees with short attendance and take corrective action to improve attendance.
- b) The Cell reviewed the Syllabus Completion Report and found it to be satisfactory. Therefore, it was resolved and approved. According to the report submitted by the College Council for the results of Internal/Mid-term exams, all HODs are instructed to submit plans for remedial classes.
- c) HODs of different streams, where project work is part of the course, are advised to establish a project evaluation committee to monitor project progress before November 10, 2023.

Agenda-3: Student- Centric Quality Initiatives:


- a) Workshop on Training & Development for Placement Assistance
- b) Sports Activities: Inter-departmental –Indoor & Outdoor team and individual events
- c) Discussion on activities according to Calendar by each department.

Resolution:

- a) Instructions have been given to the Career Guidance & Placement Cell to make necessary arrangements for a Workshop on Training & Development for Placement Assistance before November 9.
- b) The in charge of the sports committee was recommended to devise plans for various sports events to ensure their successful execution.
- c) All HODs are required to form teams for the accomplishment of activities as per the calendar at the earliest.

Agenda: 4. Progress regarding preparation for upcoming NAAC peer team visit.

Resolution:


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The NAAC coordinator, emphasizing this agenda point, informed that the NAAC peer team visit is scheduled for January 2023. The following preparations are required:

- Infrastructural upgrades, such as department-wise ambiance improvement.
- Arrangement of documents according to QLM.
- Preparation of cultural programs.
- Coordination with the Alumni Committee to stay in contact with alumni, encouraging their presence during the peer team visit.

Agenda-5: Review Feedback of the stakeholders (Students/Parents/Faculties/Alumni).

Resolution: -

The feedback presented by the College Council has been reviewed, and appropriate actions are being initiated based on the suggestions.

Agenda-6: Academic and Administrative Audit for 2023-24

Resolution:

After discussion, an Academic Audit has been scheduled for January 2024, subject to the availability of results.

Agenda-7: AISHE data to be filled for 2022-23.


Resolution:

After the discussion, it was decided to complete the AISHE data submission before the specified deadline.


Agenda-8: Any other issue with the permission of the chairperson.

Resolution:


As there was no any other issue to discuss meeting was concluded with vote of thanks to all present.



Mrs. A. Pooja Narayan
IQAC Coordinator



Dr. A. K. Tiwari
IQAC Chairperson & Principal



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Action Taken Report of the IQAC Meeting held on 22-June-2023

Agenda No.	Resolution in the Meeting	Action Taken for implementation And outcomes
1. Review Action Taken : A) Review ATR and approval of MOM of IQAC meeting held on 15--May-23.	The Action Taken Report (ATR) from the previous meeting was reviewed, and since all the resolutions were duly met, the ATR stands approved.	Approved
B) Review ATR of IQAC meetings of session 2022-23.	As all the resolutions were properly translated into actions, the members expressed their satisfaction with the concern in-charges and performers	Not Required
2. Review and Monitoring: A) Review of Quality initiatives of session 2022-23 and its impact.	A)Quality initiatives of session 2022-23 were reviewed and found satisfactory.	Not Required
B) Review of Academic Activity performance.	B)All the academic activities scheduled for the session as on date were successfully completed	Same to be followed
(C) Review of the Working of the different committees	On reviewing the annual reports of all the committees, it was observed that all of them are working satisfactorily.	Approved
3. Review deployment of Strategic Perspective plan for session 2022-23.	A resolution was made to implement additional plans to enhance the quality and functionality of the system. The task has been assigned to senior faculty members: Dr. Prafulla Vyas, Dr. Vandana Sharma, Mrs. Seema Pathak, Mrs. Rekha Singh, and Mrs. A. Pooja Naraya.	Additional plans have been incorporated into the existing Strategic Perspective Plan
4. Quality Assurance Framework- Academics A) Measures to be taken for Academics: - (2022-23) a) Preparation of Activity, Academic and Annual Calendar	a) Activity, Academic and Annual Calendar approved.	Since implemented.



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b) Internal /Mid Term Examination related measures.	b) The Internal and Mid Term Examination schedules approved	Mid-term Exams conducted. Pre-University Exams Scheduled for Jan-Feb. 2023.
c)Timetable & Load Chart.	c)Timetable & Load Chart approved.	Since implemented.
5. Faculty Development: Arrange Faculty Development Program and Workshop for Faculty members	Mrs. A. Pooja Narayan and Mrs. Rekha Singh have been assigned to work out and organize some useful faculty development programs and workshops	FDP and Workshop organized and report submitted.
6. Status of NAAC work progress.	The coordinator provided a briefing on the progress	A meeting of the criteria in-charges was convened
7. Any other issue with the permission of the Chairperson	Dr. A.K. Tiwari, the Principal, requested all the faculty members present in the IQAC to coordinate and cooperate with the admission committee to ensure a hundred percent admissions in the current session.	Theadmission committee has been formed.

Date:27/10/2023

Mrs. A. Pooja Narayan
IQAC Coordinator**Dr. A. K. Tiwari**
IQAC Chairperson&Principal**Principal**
Disha College, Ram Nagar
Kota Marg, Raipur (C.G.)